

- Each class consists of activities, quizzes, and exams. Some classes include labs, projects, or presentations. All of the activities are meant to prepare you for passing the quizzes and unit exam. The number of activities and quizzes vary per unit.
- Weekly attendance is based on the average of completed unit activities in each class student is working on.
- You must receive 65% or higher on every quiz (including the final quiz) before being approved to take the final exam for that unit. All activities and quizzes may be worked on at home as well as at school.
- Before requesting a final exam, it is highly recommended you attempt the extra credit writing activity (one per unit) in order to get a 4% boost in your final grade.
   Ms. Nunes can let you know which activity is the extra credit activity for every unit (email <a href="mailto:mnunes@isusd.org">mnunes@isusd.org</a> if you want to do extra credit for a particular unit).
  - In subjects other than English you are only required to write a paragraph accurately addressing the prompt and not an entire essay. In English, you are expected to write the full essay addressing the prompt.
  - An additional novel/book may be required reading for English classes, these books are provided and may be checked out from the school library.
- You may skip past presentations/labs/projects if you choose, and focus on the
  activities and quizzes. You are encouraged to take notes during the quizzes and
  activities; any notes you take can be used on your unit exams.
- Once all of your quizzes have been passed with a 65% or higher, your exams must be taken in the presence of the instructor either at school or virtually in google meets. You can use your notes on an exam, but not a cell phone or the internet.
  - If you fail an exam, you may not retake the exam until you show the instructor a page or more of notes on the unit. You only have two opportunities to take an exam before receiving an "F" for that unit.
  - o If you receive an "F" on two separate unit exams, you fail the class.
- If you are in the middle of a final exam at the end of the period, you just need to close the browser and shut down the Chromebook, you must not log off of Cyber High or the test will count as a fail. If you need to stop in the middle of an exam, you will need a teacher to approve it in order to continue the next day. If you do not finish an exam within 14 days of beginning, Cyber High will assign a "0" for that exam.